

# Berkley Normal Middle School

26 Berkley Avenue  
Hamilton  
Phone: 856 6537

www.berkley.school.nz  
[music@berkley.school.nz](mailto:music@berkley.school.nz)



## Out of School Music (OOSM) Enrolment Form 2021

**\*Please be sure to fill out ALL areas \***

Student Name: \_\_\_\_\_

Year level (e.g Yr 8): \_\_\_\_\_ Room: \_\_\_\_\_ Phone: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Parent Email: \_\_\_\_\_

Address: \_\_\_\_\_

I wish to enrol for tuition in the following instrument/instruments: (where multiple days are available please indicate each day your child is available.) All lessons are held after school.

Violin	<input type="checkbox"/>	Friday	Bass Guitar	<input type="checkbox"/>	Thurs/Fri
Clarinet	<input type="checkbox"/>	Friday	Guitar	<input type="checkbox"/>	Mon/Tues/Wed/Thurs/Fri
Saxophone	<input type="checkbox"/>	Friday	Piano/Keyboard	<input type="checkbox"/>	Mon/Tues/Fri
Flute	<input type="checkbox"/>	Wednesday	Drums	<input type="checkbox"/>	Mon/Tues/Wed/Thur
Trumpet/Cornet	<input type="checkbox"/>	Thursday	Singing	<input type="checkbox"/>	Fri
Trombone/Other brass	<input type="checkbox"/>	Thursday			

**\*Please indicate using the boxes provided\*** I am a beginner  or I have had  \_\_\_\_\_ months / year's experience.

Student Signature: \_\_\_\_\_

Parent/Caregiver Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Enrolment forms to be returned to the office with payment as soon as possible. Cut off date is 10 February 2021. Students will be issued lesson times on 19 February. Lessons start the week beginning 22 February.**

We are expecting approximately 300 students to take up the Berkley challenge and learn an instrument this year. Some instruments are very popular. If we have to set a class limit, priority will be assigned on a first in (fully paid up), first served basis. To help us achieve a smooth start to the year, please read the information overleaf.

**Payment Details:** The fee is \$240.00 for the full year, payable in full with the enrolment form.  
(This is effectively \$7.50 per lesson.)

Date of Payment: \_\_\_\_\_

Payment by Internet Banking: 12 3122 0202229 00  
Please use the student's name and room number as ref/code.

Eftpos at Office

Cash

Code: 1C11-AMST

## **Lesson Times**

All lessons are held after school. Please choose your day carefully as it can be difficult to change once class rolls have been issued. Your child will receive notice of their lesson day and time on Friday 19 February. Lessons begin on Monday 22 February. Please note: these are preliminary times until tutors get to know the students and what levels they are working at. If we need to move your child into a more suitable class, we will contact you to discuss this. As a general rule, beginner students are given earlier time slots.

## **Frequently Asked Questions**

### **Do I have to pay upfront?**

- **Yes. Please return your enrolment form with full payment.** If there are difficulty or hardship concerns, please contact the office to make alternative arrangements. Note: If the course is cancelled due to lack of numbers, a full refund will be given.

**No refunds will be given after lessons have commenced.**

### **Can students wait after school?**

- Students with early lessons must wait outside the music room under the tree. Students may play on the astroturf or playground provided that they are on time for their lesson. Students may wait in the foyer of the music room only if it is raining. They are not permitted to wait in the lesson area, or in adjacent classrooms. They will also benefit from having something to eat and drink after school, but this cannot be taken into the lesson areas. Students with lessons commencing from 4.00pm should go home at 3:15pm and return for their lesson time. There is no direct supervision of students waiting for lessons.

### **Does my child need a Tutor Book?**

- Some tutors use music books, which the students will need to purchase. Some tutors also require a clear file for handouts. Your child will be advised by their tutor of any other requirements specific to their instrument at their first lesson. Students **must** bring their tutor book and/or clear file to **every** lesson.

### **Does my child need an instrument to practice on?**

- With the exception of drums and singing, it is **essential** that your child has an instrument at home to practice on at home. Guitar, bass guitar, keyboard, piano and band students **do not** need to bring their instruments to school. All other students must bring their instrument on lesson days. In most cases, these can be stored in their classroom. Please have a conversation with your child about storing and handling their instrument carefully as the school cannot take responsibility for any damage. With woodwind and brass instruments, please also ask your child to refrain from allowing other people to blow it.

### **How much practice should my child do?**

- If your child is to keep up with the others in their class, it is essential that they practise regularly at home. At least 10 - 20 minutes a day. Setting aside a space and time for instrument practice will assist your child in establishing good practice routines from the outset.

### **Where can my child hire an instrument?**

- A range of instruments, excluding guitar and drums, can often be hired from Shearers Music Works or KBB (Rockshop).
- Brass instruments can also be hired through Hamilton City Brass - contact Tracey Seifert [traceyseifert@gmail.com](mailto:traceyseifert@gmail.com)

**We hope that your child enjoys their lessons. Please don't get too serious with it all. We always talk about playing music (not working it), and the aim at this age is to start them on what we hope will become a lifelong passion.**

- If you have any questions or concerns, please contact us. The easiest way is via email.
- You can also phone the school office, leave a message, and we will return your call as soon as possible.

Kind regards,

Jared Constable (OOSM Co-ordinator)

[music@berkley.school.nz](mailto:music@berkley.school.nz)