



Student Digital Practice and Safety Agreement 2023

Outlining the responsibilities of all those who use devices at Berkley Normal Middle School.

Please read carefully, initial each statement and return this page to school. This document will be kept in your personal file.

- The purpose for both school and BYOD: computers, devices and other digital technology resources are to support teaching and learning. ___
- I know that I am not permitted to access material through the Internet which is offensive, dangerous, inappropriate or illegal. I will not pass on such material by copying, storing or printing it. ___
- I am not permitted to send messages which are offensive, dangerous, or inappropriate. ___
- I may only use digital technology at school while there is a teacher supervising me (including break times). - this includes my phone, class devices, iPads, and the interactive board ___
- I understand that the school may use unnamed examples of my schoolwork and images of me taking part in school activities for educational purposes on the Berkley Website. ___
- Student phones are not considered to be learning tools and must be kept in the approved container within home rooms. Permission must be sought from a teacher before accessing these during school hours. ___
- I will take special care when using devices outside of the classroom and will move around the school sensibly when carrying a device. ___
- I will keep my password confidential and ensure that I log out when I have finished using a device. If I go to use a device that a previous user has not logged out of, I will log them out. ___
- I will inform a teacher immediately if I accidentally come across dangerous, mean or rude material, without showing other students. ___
- I will inform a teacher immediately if I find something online that I am not sure about or that could harm the school's network (e.g. viruses) ___
- I will keep my personal information private when online. ___
- I will protect the privacy of others and never post/display private information about another. This includes taking and/or using images/videos of a person from school. Any photos/images taken onsite or at a school activity must receive expressed permission from the individual/s involved. ___

I understand and will abide by the above policy and guidelines. I further understand that any violation may result in the loss of my technology privileges as well as other disciplinary action.

Date ___/___/___

Printed Student Name: _____ Room: _____

Signature of Student: _____

Signature of Parent: _____